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**MINERVA INTERNATIONAL FREIGHT FORWARDERS ASSOCIATION**

**Annual General Meeting will be held at**

**Sheraton Grand Hotel \*\*\*\*\* Deluxe**

**Dubai, UAE, 7 to 10 April 2019**



HOTEL NAME :SHERATON GRAND HOTEL 5 star hotel deluxe

Location : 3 Sheikh Zayed Road, Dubai, UAE

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MIFFA INTERNATIONAL NETWORK

WORLDWIDE CONFERENCE

DUBAI, UAE, 7 to 10 April 2019

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#### REGISTRATION FORM

COMPANY NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME PARTICIPANT’s : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTRY : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VAT NUMBER : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PERSON IN CHARGE OF MAKING RESERVATION

Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone/Mobile :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Comments: |

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ALL – IN PACKAGE PRICE

Covering 3 nights hotel stay

Sheraton Grand Hotel 5 star hotel Sheikh Zayed Road

**Delegate Rate Run of the house subject to availability**

Deluxe Single Room – USD$ 2642.00 per person

Double Room 2 attendant sharing – USD$ 2255.00 per attendant on Double Sharing basis

**Double – Attendant + Spouse**

Double Room attendant and spouse sharing – USD$ 3475.00 per couple on Double Sharing basis

**Delegate Rate Run of the house subject to availability**

Club Single Room – USD$ 2759.00 per person

Club Double Room 2 attendant sharing – USD$ 2360.00 per attendant on Double Sharing basis

**Club Double – Attendant + Spouse**

Club Double Room attendant + spouse sharing – USD$ 3685.00 per couple on Double Sharing basis

**Delegate Rate Run of the house subject to availability**

Executive Suites Single Room – USD$ 3326.00 per person

Executive Suites Double Room 2 attendant sharing – USD$ 2645.00 per attendant on Double Sharing basis

**Executive Suites Double – Attendant + Spouse**

Executive Suites Double Room attendant + spouse sharing – USD$ 4255.00 per couple on Double Sharing basis

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**Room rate Extra night charge per room per night inclusive tax and Dirham Tourism fee**

Single/Double Deluxe Room on BB – USD$ 225.00 per room per night

Club Room Single Room on BB – USD$ 264.00 / Double Room on BB – USD$ 295.00 per room per night

Executive Suites Single Room on USD$ 453.00 / Double Room on BB – USD$ 485.00 per room per night

**ANNEX A: Delegate Inclusive of**

* 3 nights hotel stay with breakfast at the hotel
* Room rates with breakfast at the hotel | municipality tax | service tax | Vat 5% | room wifi internet| dirham tourism fee.
* Welcome Reception Yacht Cruises Sunday on the 7th April 2019.
* 1 Full Day meeting Starlight Ballroom  Monday on the 8 April 2019 with 2 coffee break per day, buffet lunch, water, soft drinks, tax, service charge and VAT 5%
* 1 Dinner 4 course menu at Thiptara Restaurant The Palace on the Monday 8th April 2019
* Desert Safari with BBQ Dinner Tuesday on the 9th April 2019 – Sponsored by Phoenix Shipping LLC (Dubai)
* 1 Full Day meeting Nexus 3 & 4 Wednesday 10 April 2019 with 2 coffee break per day, buffet lunch, water, soft drinks, tax, service charge and VAT 5%
* 1 Buffet Gala Dinner at Dubai Club Terrace Wednesday on the 10th April 2019

**Spouse/Non Delegate Rate sharing the same room with the delegate on Double Sharing basis**

Inclusive of

* 3 nights hotel stay with breakfast at the hotel
* Room rates with breakfast at the hotel | municipality tax | service tax | Vat 5% | room wifi internet| dirham tourism fee.
* Welcome Reception Yacht Cruises offered by MIFFA on the 7th April 2019.
* 1 Dinner 4 course menu at Thiptara Restaurant The Palace Monday on the 8th April 2019
* Desert Safari with BBQ Dinner sponsored by Phoenix Shipping LLC Tuesday on the 9th April 2019.
* 1 Buffet Gala Dinner at Dubai Club Terrace Wednesday on the 10th April 2019

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**Optional services not included in the packages**

* Half Day Dubai City Tour SIC basis – pick up time from 0900 to 0930 and drop off back 1300 – USD$ 35.00 per person
* Burj Khalifa ticket only – USD$ 37.00 per ticket normal viewing time
* Ferrari world Abu Dhabi Full Day ticket only – USD$ 80.00 per person
* Full Day Abu Dhabi City SIC basis minimum of 4 pax – USD$ 55.00 per person
* Aquaventure Water Park Atlantis The Palm ticket only – USD$ 80.00 per ticket only
* Wild Wadi water park Jumeirah ticket only – USD$ 80.00 per ticket only
* Dubai Parks
  + Legoland ticket only – USD$ 75.00 per ticket
  + Bollywood ticket only – USD$ 75.00 per ticket
  + Water park ticket only – USD$ 75.00 per ticket

**UNIGLOBE B&L TRAVEL – EMIRATES AIRLINE DISCOUNT YOU CAN BOOK YOUR EMIRATES TICKETS WITH 5% DISCOUNT WITH AND ONLY WITH UNIGLOBE B&L TRAVEL** [corporate@uniglobebltravel.be](mailto:corporate@uniglobebltravel.be) +32 3 4437240 5% discount on all published market direct return fares ( excluding special fares V and X ) on an Emirates flight to Dubaï. Travel period with discounted fare is 02 april – 15 april 2019 Sales validity from today until 10 april 2019.The discounts are applicable to the total airfare excluding airport taxes , ticketing fees and other applicable surcharges. The discounts may not be used in conjunction with any other promotion , discount or special offer.

|  |
| --- |
| FLIGHT INFO |

|  |  |  |  |
| --- | --- | --- | --- |
|  | AIRLINE + FLIGHT NUMBER | DATE | TIME |
| ARRIVAL FLIGHT INFO |  |  |  |
| DEPARTURE FLIGHT INFO |  |  |  |

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| SPECIAL FOOD REQUEST |

Person 1: will need a special meal please tick below (Delegate)

* Vegetarian \_\_
* Diabetic \_\_
* Other \_\_

Person 2: will need a special meal please tick below (Delegate/Non Delegate)

* Vegetarian \_\_
* Diabetic \_\_
* Other \_\_

|  |
| --- |
| VISA AND OTHER DOCUMENTS |

Please make sure to inform yourself in time of the adequate travel documents needed to enter or travel to Dubai, UAE.

Visa requirements : passport copy and photo copy (color copy in jpg format)

UAE Visa processing is 3 to 5 working days excluded Friday, Saturday and holidays

Visa fee – USD$ 110.00 per visa included VAT 5%

Note: For any delegate or non delegate who require visa, we advice to apply your visa 3 weeks prior to enter in UAE to avoid any inconvenience.

Cut off date :

The Cut off date for reserving rooms in the room block is 5 pm local time (Dubai, UAE) on one month prior to arrival. After the cut off date, it is at Hotels discretion whether to accept additional reservations, which will be subject to prevailing rates and availability.

Cancellation policy : Cancellation on/after signing the agreement is 100% of the total minimum revenue.

Check in and check out time policy :

Check in time : 1500

Check out time : 1200

Late Check out is subject to availability and supplementary charges to be apply as per hotel policy. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| REGISTRATION CONFIRMATION |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NAME (s) | Single/  Double | Room Type | Arrival Date | Departure Date | Meeting  Attendance |
| 1.  2. | SGL \_\_  DBL \_\_ | Deluxe \_\_  Club Room \_\_  Executive \_\_ |  |  | 1.\_\_\_  2.\_\_\_ |
| 1.  2. | SGL \_\_  DBL \_\_ | Deluxe \_\_  Club Room \_\_  Executive \_\_ |  |  | 1.\_\_\_  2.\_\_\_ |

ALL IN PACKAGES AS PER ANNEX A (INCL. ROOM) IN USD CURRENCY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ROOM CATEGORY | 1st attendant | 2nd attendant USD$ | EXTRA NIGHT USD$ | TOTAL IN USD$ |
| DELUXE SGL – USD$ 2642 | X |  | 225 X |  |
| DELUXE DBL per attendant 2255 | X |  | 225x |  |
| CLUB SGL – USD$ 2759 | X |  | 264 x |  |
| CLUB DBL –per attendant USD$ 2360 | X |  | 295 X |  |
| EXECUTIVE SGL – USD$ 3326 | X |  | 453 X |  |
| EXECUTIVE DBL –per attendant USD$ 2645 | X |  | 485 X |  |

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ALL IN PACKAGES AS PER ANNEX A (INCL. ROOM) IN USD CURRENCY

|  |  |  |  |
| --- | --- | --- | --- |
| ROOM CATEGORY | Attendant + spouse USD$ | EXTRA NIGHT USD$ | TOTAL IN USD$ |
| **DELEGATE DOUBLE – ATT + SPOUSE** |  |  |  |
| DELUXE DBL attendant + spouse 3475 | 3475 X | 225x |  |
| CLUB DBL – attendant + spouse USD$ 3685 | 3685 X | 295 X |  |
| EXECUTIVE DBL – attendant + spouse | 4255 X | 485 X |  |

OPTIONAL TOUR SERVICES IN USD CURRENCY SUBJECT TO AVAILABILITY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TOURS | DELEGATE  USD$ | NON DELEGATE  USD$ |  | TOTAL IN USD$ |
| Half Day Dubai City Tour SIC | 35 X | 35 x |  |  |
| Burj Khalifa Ticket only | 37 X | 37 X |  |  |
| Ferrari world AUH ticket only | 80 X | 80 X |  |  |
| Full Day AUH City SIC | 55 X | 55 X |  |  |
| Aquaventure water park ticket only | 80 X | 80 X |  |  |
| Dubai Land water park ticket only | 75 X | 75 X |  |  |
| TOTAL IN USD$ | | | | |

|  |  |
| --- | --- |
| DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**For booking please contact : Dynamic Experts Events Management LLC**

**Contact person :Denis S. Hicban | email** [**denis@deemdubai.com**](mailto:denis@deemdubai.com) **| Mobile # 00971567191106**

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| IMPORTANT | IMPORTANT | IMPORTANT |

Registration must be made before the 15th of November 2018. After this date, reservations are subject to availability and rates might be change or supplement charges to be added as per hotel policy.

The registration form must be accompanied by the payment through wire transfer/ bank transfer to Dynamic Experts Events Management LLC.

Please make sure that the total amount is paid before 15th of November 2018.

Participants whose payment is not received in full will be refused.

Note : We do not accept credit payment for your own security reason.

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| BANK DETAILS : |
| Bank Name : Emirates Islamic Bank |
| Account Name : Dynamic Experts Events Management LLC |
| Account No. : 3707634940301 |
| IBAN : AE070340003707634940301 |
| SWIFT CODE : MEBLAEAD  Bank address: Mamzar Branch, Dubai, UAE |

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| Please note that all bank cost, service charges and tax are for your account and that payments need to be done in USD$ currency only. Kindly indicate the following instructions on all payment MIFFA INTERNATIONAL NETWORK Annual Dubai 2019 and Your company name or personal name. |

**Sponsors :**

**GOLD GOLD**



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